

# Gingerbread House



## Preschool and Day Nursery

### Parents

Names:..... **and**.....

1. I/we have read and understood the terms and conditions listed in the Fee Schedule attached and agree that any failure on my/our part to comply with any of the payment conditions of that schedule may result in our child being prevented from attending the pre-school and day nursery. We understand that any changes to the fees will be given in writing with adequate notice.
2. That any changes in our contact numbers and or address will be notified to the preschool/nursery staff immediately.
3. Understand that it is our responsibility to check our parental post boxes regularly and that once letters and notices are placed in our post-box they are deemed as being delivered
4. That I/we have disclosed all relevant medical information about our child and will keep the pre-school and day nursery.
5. That I/we agree to allow our child to participate in activities. If any of these activities involves excursions outside the preschool/nursery, prior notification by the pre-school and day nursery staff will be enough.
6. That the pre-school and day nursery will use it's best endeavors to ensure that only authorised persons as listed are able to collect our child.
7. If for any reason none of the listed authorized persons are able to collect our child I/we will contact the nursery and provide them with an alternative person and a password to be used. I/we understand that without this prior notification staff will refuse to release our child.
8. That if any matter requires the approval, notification to us, it will be sufficient for the pre-school and day nursery to notify or gain approval from either one of us.
9. That I/we will provide medication as required and will record the requirements in the diary; the medication will be labelled by one of us and duly signed.
10. That I/we will notify the nursery in the case of sickness. I/we understand that if our child is off for more than two weeks without notification he/she could lose his/her place.

I/we have read and fully understood this acceptance agreement and agree to be bound by it and any subsequent amendments as notified from time to time by the pre-school and day nursery.

Signed.....(Father) Signed..... (Mother)

Date.....

Date.....